



SSCI
A Division of Aptuit

Analytical Services Sample Submission Form

Analyses are performed in compliance with cGMP

Please print this form and include it with your sample and MSDS. Use a separate form for each compound. MSDS and payment information are required for sample analysis.

Shipping Date _____
 Name of Submitter _____
 E-mail _____
 Purchase Order # _____
 (P.O. or other payment info is required to initiate testing.)
 Other Billing Info. _____
 Number of Samples _____

Company _____
 Address _____

 Phone _____
 Fax _____
 Name of Compound _____
 (If necessary for data analysis, please attach structure.)

Storage conditions:

- Ambient
- Refrigerator
- Freezer
- Light sensitive

Classification:

- Normal
- High Potency Compound (OEL \leq 30ng/m³; 25% surcharge plus sample handling charges)
- Controlled Substance (DEA Schedules II, III, IV; 25% surcharge)

Molecule Type:

- Small molecule organic
- Peptide/Protein/Oligonucleotide
- Inorganic
- Other

Other safety/handling information: _____

Standard Turnaround Analyses Requested

Lot number	Weight	XRPD	VT / VRH XRPD	Single crystal structure	IR	Raman	TGA	TG-IR	DSC	mDSC	Vapor Sorption /Desorp.	Light Microsc.	Hotstage Light Microscopy	Karl Fischer

Standard Turnaround Analyses Requested

Lot number	Weight	Malvern Particle Size	BET Surface Area	Mass Spec.	SEM	EDX	pKa-logP/logD	Amino Acid Analysis	N-terminal sequencing	MALDI-TOF MS	SDS-PAGE

Rush or Urgent Turnaround Analyses Requested

Lot number	Weight	XRPD	IR	Raman	TGA	DSC	SEM	Light Microscopy

*SSCI will fax or e-mail your analytical results within 1 or 3 business days of receiving sample, MSDS, and PO number. Contact SSCI for availability of Rush Service for other analytical techniques.

NMR Spectroscopy Requested (turnaround times may vary)

Lot number	Weight	1D Liquids								2D Liquids		1D Solids						
		¹ H	¹³ C	¹⁹ F	²⁹ Si	³¹ P	Other nucleus	solvent	Est. solubility	Specify experiment	¹³ C	¹⁹ F	²⁹ Si	³¹ P	Other nucleus	CP/MAS	MAS	Other expt

Other Analyses Requested:

Analysis Conditions:

Standard analysis conditions will be used unless otherwise specified. Please state any specific instrumental parameters or experimental methods to be used:

Please indicate purpose of analyses General Information FDA Submission Lot Release*

* Lot release analysis under GMP often requires a validated, product-specific method.

Has SSCI analyzed this compound for your company before? Yes No

Should SSCI compare present data to that from samples previously analyzed by SSCI? Yes No

If yes, please include the report number(s) and/or lot number(s) of the samples to be used for comparison. An hourly charge will be incurred for this service (1-hour minimum). Non-interpretative reports are not available if data comparison is desired.

Report Number _____

Lot Number _____

Comments _____

Report and Priority Options

Interpretative. Billed at analysis plus data interpretation cost.

Service requested:

- Standard turnaround (typical report time is 7-10 business days)
- 1-day Urgent Service for XRPD, IR, Raman, SEM, TGA, or DSC
(50% surcharge; results via e-mail or fax by next business day; report within 4 business days)
- 3-day Rush Service for XRPD, IR, Raman, TGA, or DSC
(25% surcharge; results via e-mail or fax in 3 business days; report within 5 business days)
- Rush Service for other techniques (contact SSCI for availability, cost, and time)

Non-interpretative. Available for XRPD, IR, Raman, TGA, DSC, NMR, SEM, moisture sorption, surface area, and particle size.

Service requested:

Billed at analysis cost only.

- Standard turnaround (typical report time is 5 business days)
- 1-day Urgent Service for XRPD, IR, Raman, SEM, TGA, or DSC
(50% surcharge; results via e-mail or fax by next business day; non-interpretative report within 3 business days)
- 3-day Rush Service for XRPD, IR, Raman, SEM, TGA, or DSC
(25% surcharge; results via e-mail or fax in 3 business days; non-interpretative report within 4 business days)

Should SSCI send your signed report via e-mail (PDF) or fax?

Yes No

The signed hardcopy will be shipped by standard courier.

_____ (E-mail address or fax number)

Shipping: Send your samples, an MSDS and a Sample Submission Form with PO number to:

Sample Receiving
SSCI, A Division of Aptuit
3065 Kent Avenue
West Lafayette, IN 47906-1076

Phone: 765-463-0112 or 800-375-2179
Fax: 765-463-4722
E-mail: info@ssci-inc.com

SSCI accepts sample deliveries Monday to Friday, except holidays, from 8:00 AM until 4:00 PM (Eastern). To deliver a sample at an alternative time, please call and arrange in advance, (800) 375-2179 or (765) 463-0112.

Sample Disposition

- Please return sample(s) by FedEx Ground.
 - Please destroy samples no less than 30 days after completion of project.
(If no box is checked, sample will be destroyed.)
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For internal use only:

Date and time samples received at SSCI: _____

By: _____